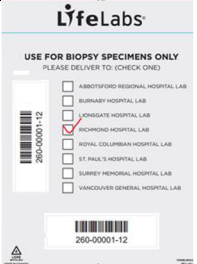

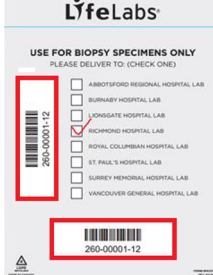


Biopsy Transport Bag Instructions

Purpose: This document describes the procedure for packaging and transporting biopsy samples to hospital testing labs in BC via LifeLabs courier system. This procedure must be used for transport of all biopsy samples. To ensure worker safety and for integrity of the sample, **biopsy samples that are not packaged in Biopsy Transport Bags will NOT be accepted for transport by LifeLabs couriers or at Patient Service Centres.**

Prepare Biopsy Specimens for Transport			
Step	Action	Lower Mainland	Vancouver Island
1	<p>Using a permanent marker, check the testing hospital you want the biopsy bag delivered to. Biopsy delivery is only available to the testing hospitals listed on the Biopsy bag.</p> <p>Important: Bags without an identified testing hospital will not be accepted by LifeLabs couriers.</p>		
2	<p>Record the Barcode number from the biopsy bag for your records. This number is required for any tracking inquiries.</p> <p>IMPORTANT: LifeLabs will track the bag from pick up to drop off at the indicated testing facility. You must keep a log of the individual patient biopsies you place in each biopsy bag and the Barcode number listed on the bag. LifeLabs</p>		
3	<p>Package each biopsy specimen as follows:</p> <ol style="list-style-type: none"> 1. Ensure container lid is closed securely and the container is not leaking. Contact and inhalation exposure to formalin can be hazardous. For the safety of our employees and to ensure your specimen's integrity, leaking bags will not be accepted for transport. 2. Place each sample in a separate 6x9 Ziploc bag. 3. Place the completed requisition in the outer pocket of the bag. 		
4	<p>Place bagged biopsy specimens into the grey Biopsy Transport Bag. Multiple specimens going to the same hospital can be sent in the one bag if space permits.</p> <p>Note: The Biopsy Transport Bags are for biopsy specimens only. Do not use these bags for other specimens destined to LifeLabs for testing.</p>		
5	<p>To seal the Biopsy Bag, pull the clear plastic adhesive covering off the flap. Once the plastic adhesive covering is removed, fold the flap over and firmly press it closed.</p>		

Transport Biopsy Specimens	
If	Then
Your Location has a scheduled LifeLabs Courier pickup	Place the Biopsy Bag(s) in the regular pick up location for your office.
The Biopsy Bag will be dropped off at a Lifelabs PSC Location	Ensure that the Biopsy Bag is handed off to one of the PSC employees.

If you have questions about the Biopsy Transport Bag process, please contact Client Services at 604-507-5040 or email clientservice@lifelabs.com

Order Biopsy Transport Bags using the Supply Order Form available at www.LifeLabs.com



www.LifeLabs.com

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