



Request for Access/Correction(s) to Personal Health Information (ON & BC)

LIFELABS STAFF USE ONLY

Patient label below

For British Columbia patient requests, please forward form to Admin. Support - VRL

Note: if this is request for CORRECTIONS, please forward it to Privacy Office

FORM INSTRUCTIONS:

- **ACCESS REQUEST FILL OUT SECTION A**
- **CORRECTIONS REQUEST FILL OUT SECTION B**
- **Fees: Our Customer Service Centre Representative will contact you to provide you with the associated fee estimate**

If you have any questions concerning this form, please contact our Privacy Office at: 1-844 - 783 – 6677

SECTION A:

REQUEST FOR ACCESS TO PERSONAL HEALTH INFORMATION

Client Information (please print clearly)

Name: _____ Health Card Number: _____
Address: _____ Phone Number: _____ Date of Birth: _____
Signature: _____ Date: _____ DD/MM/YYYY

DESCRIBE THE HEALTH INFORMATION YOU WANT ACCESS TO

Please describe your personal health information you are requesting to receive hardcopies of including dates of service:

Date(s) of Service: _____

DD/MM/YYYY

Authorized Representative (if applicable)

If you are signing on behalf of the client, please state your relationship

I _____, am Relationship to the client: _____
Name of Representative (print clearly)

Signature: _____ Date: _____
DD/MM/YYYY

SECTION B

REQUEST FOR CORRECTION(S) TO PERSONAL HEALTH INFORMATION

Client Information (please print clearly)

Name: _____ Health Card Number: _____
Address: _____ Phone Number: _____ Date of Birth: _____
Signature: _____ Date: _____ DD/MM/YYYY

Please describe what you want corrected and include date(s) of service

Authorized Representative (if applicable)

If you are signing on behalf of the client, please state your relationship

I _____, am Relationship to the client: _____
Name of Representative (print clearly)
Signature: _____ Date: _____ DD/MM/YYYY

Please mail the completed form to:

ONTARIO (access requests)

Customer Care Centre - KRL
6560 Kennedy Road
Mississauga, ON
L5T 2X4

BRITISH COLUMBIA (patient requests)

Admin. Support – VRL
3201-4464 Markham St
Victoria, BC
V8Z 7X8